

External Communications

COM-1. Message Form – this form is used by the Amateur Radio Operators as a record of messages transmitted and received.

ICS-213. General Message – this form is the preferred message format for use by Amateur Radio Operators as a record of messages transmitted and received.

COM-1. Message Form

To:	Message Center Use Only Incident : _____ Time: _____ Date: _____ <input type="checkbox"/> Incoming <input type="checkbox"/> Outgoing
From:	
Time:	
Message Text:	
Action Taken:	

USE CLEAR CONCISE TEXT

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Examples: assignment completed, additional resources needed, unable to complete, special information/status update.

